



Buffalo Promise Neighborhood
LIVEABLE COMMUNITY GRANT

Buffalo Promise Neighborhood (BPN) is piloting a Livable Community Grant program to partner with block clubs to increase quality of life within the neighborhood. BPN will provide ten grants up to \$500.00 each with matching funds from block clubs. The grant is intended to support projects within the block club. Examples of appropriate utilization of grant funds are: tree planting and garden projects, lighting, signage and crime reduction activities.

Eligibility criteria:

1. Application must be submitted by a registered block club.
2. Block club must have financial accountability and system to track funds.
3. Block club must exist within the Buffalo Promise Neighborhood footprint.
4. Project(s) need to be completed by December 31, 2016.

Timeline:

Application deadline date:	April 30 th *
Committee Review:	May 1 st – May 15 th
Notification of Award:	May 16 th – May 30 th

How to apply:

Submissions can be received by email and or US mail. Submit completed application with supporting documentation by April 30, 2016* to:

Tanya Staples
Director Community Affairs
Buffalo Promise Neighborhood
465 Main Street, Suite 510
Buffalo, New York 14203

*Must be postmarked by April 30, 2016. Late and/or incomplete applications will be returned.

If you have any questions, please contact me at 716.839.6878 (o) or via email to tstaples@mtb.com.

Thank you for your commitment!

I. Block Club Structure

A. Contact Persons:

Name: _____

Address: _____

(Street)

(City)

(Zip Code)

Telephone: _____

(Home)

(Cell Phone)

Email: _____ Website: _____

Block Club: _____ # Members: _____

Project Name: _____

II. Project Plan

Project Need Statement (why is the block club doing this project)

Project Description (what will be done):

Project Goals and Objectives (what do you hope to accomplish):

Project Plan & Timeline (when will the project begin and end):

If applicable, plan to recruit residents to participate:

Plan to document/publicize the project activities:

III. Budget

In preparation of your budget, secure quotes and/or estimates from the vendor(s) you intend to purchase items. BPN is a tax-exempt organization and will provide you with tax exempt certificates (let the vendor know). BPN will provide you with a check to pay the vendor. There will be no reimbursements to individuals for out-of-pocket costs. Incorporate check processing time (3-4 weeks) in the project plan.

Provide a detailed budget:

Item	Cost	Match Funding	In-Kind
Total			

IV. How will the block club sustain the project:
